



Saskatchewan  
Finance

# **Annual Report 2001-2002**

---

## **Saskatchewan Public Employees Pension Plan**

---

---

## TABLE OF CONTENTS

Letters of Transmittal .....	2
Introduction .....	4
Overview .....	4
Investment of Funds.....	5
Allocation of Investment Earnings.....	6
Membership Status .....	7
Administration of the Plan .....	7
Investments .....	8
Management's Report.....	9
Financial Statements	
Auditors' Report.....	12
Statement of Net Assets Available for Benefits.....	13
Statement of Changes in Net Assets Available for Benefits .....	14
Notes to the Financial Statements .....	15



Saskatchewan  
Finance

Her Honour, The Honourable Dr. Lynda M. Haverstock  
Lieutenant Governor of the Province of Saskatchewan  
Government House  
4607 Dewdney Avenue  
Regina, Saskatchewan  
S4P 3V7

Dear Madam:

**Letter of Transmittal**

I have the honour to transmit herewith the twenty-fifth Annual Report of the Public Employees Pension Plan for the fiscal year ending March 31, 2002.

I have the honour to be, Madam,

Your obedient servant,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Eric Cline  
Minister in Charge  
Public Employees Pension Plan



Saskatchewan  
Public Employees  
Benefits Agency

The Honourable Eric Cline  
Minister in Charge  
Public Employees Pension Plan  
Regina, Saskatchewan

Sir:

**Letter of Transmittal**

On behalf of the Pension Board of the Public Employees Pension Plan, I have the honour to present herewith the twenty-fifth Annual Report of the Public Employees Pension Plan for the fiscal year ended March 31, 2002.

Respectfully submitted,

Pension Board  
Public Employees Pension Plan

A handwritten signature in black ink, appearing to read "Brian Smith". The signature is fluid and cursive, with a large initial "B" and "S".

Brian Smith  
Chairman

---

## INTRODUCTION

The Public Employees (Government Contributory) Superannuation Plan was established by Section 38 of *The Superannuation (Supplementary Provisions) Act*. Effective July 1, 1997 the plan is continued as the Public Employees Pension Plan under subsection 7(1) of *The Public Employees Pension Plan Act*.

The Plan was established for permanent employees hired on or after October 1, 1977, by the Government of Saskatchewan and other participating public sector employers. As well, employees covered by *The Public Service Superannuation Act*, *The Saskatchewan Power Superannuation Act*, *The Saskatchewan Telecommunications Superannuation Act*, *The Liquor Board Superannuation Act*, and *The Workmen's Compensation Board Superannuation Act* were given the opportunity to transfer to the Public Employees Pension Plan prior to October 1, 1978.

Non-permanent employees of participating employers were given the option to join the pension plan in 1981, with participation becoming mandatory effective October 1, 1998.

## OVERVIEW

The following overview of the Public Employees Pension Plan is a summary only. For more complete information, reference should be made to the plan text.

The Plan is comprised of the Balanced Fund and the Short-Term Bond Fund (previously the Pre-Retirement Fund). The Short-Term Bond Fund began operations July 1, 1998. Both funds are defined contribution funds.

The Balanced Fund receives and holds, in trust, member and participant contributions as well as the related investments and investment income derived from these contributions.

The Balanced Fund holds bonds, equities, real estate, mortgages and short-term investments. The Balanced Fund's mandate is to provide long-term capital appreciation for members. Allocation of income is based on the market value of the fund. The total available to a member upon termination or retirement is equal

to the particular member's account at that date, subject to certain vesting and other specific rules governing the Plan.

The Short-Term Bond Fund (SBF) receives and holds, in trust, member and participant contributions as well as the related investments and investment income derived from these contributions.

The SBF is available to all members. The SBF holds low risk mid-term income investments and is intended for those members who wish to protect themselves from the volatility of the investment markets. Participation in the SBF is at the discretion of the member. Allocation of income is based on the market value of the fund. The total available to a member upon termination or retirement is equal to the balance in the particular member's account at that date, subject to certain vesting and other specific rules governing the Plan.

Members of the plan contribute 5% of their regular earnings to the plan. The members' employer contributes a matching amount. Other contribution formulas can be negotiated by agreement.

Effective July 1, 1997, member contributions are locked-in and the employer share vested after one year of membership in the Plan.

Locked-in means that if the member terminates employment, the member's contributions must be paid to the member in the form of a pension benefit. Vested means that the employer contributions made on behalf of the member also must be used to provide the member with a pension benefit.

Until they are eligible to purchase a pension benefit, terminated members who are locked-in and vested may leave the money in the Plan or may transfer their money to a Locked-in Retirement Account (LIRA).

Terminated members who are not locked-in and vested may request a cash refund of employee contributions together with accrued investment earnings.

The normal age of retirement is age 65 years. However, members may retire and purchase a pension benefit as early as age 50 years with

one year of pensionable service, or any time after 35 years participation in the plan. Members must purchase a pension benefit prior to the end of the calendar year in which the member turns age 69.

Members use employee and employer contributions plus accrued investment earnings to purchase a pension benefit. The three ways a member can convert their Public Employees Pension Plan (PEPP) account into pension income are:

- i) purchase an annuity from the Saskatchewan Pension Annuity Fund or from an entity authorized to underwrite annuities,
- ii) purchase a Locked-in Retirement Income Fund (LRIF), or
- iii) purchase a Life Income Fund (LIF).

A member may direct all or any portion of their PEPP account to one or any combination of these benefits to provide and protect their retirement income. Alternatively, a member may use their PEPP account or a Locked-in Retirement Account (LIRA) as a holding account until the member needs to convert the money into retirement income. The member, however, must purchase a pension benefit from their LIRA or PEPP account by the end of the calendar year in which they turn age 69.

If a member has a spouse, the spouse is the member's beneficiary. A spouse is the person to whom the member is legally married or if not married, is a person with whom the member is cohabiting as a spouse. If a member with a spouse dies prior to purchasing a pension benefit, the member's spouse may elect to purchase an immediate annuity with the member's account balance. Alternatively, the spouse may elect to receive a taxable lump sum payment, transfer the funds to a LIRA or leave the money in an account with the plan. Should the spouse predecease the member or if the member is single, the beneficiaries or estate are required to receive a taxable lump sum payment of the account balance.

A member's spouse may waive his/her right to the pre-retirement death benefit allowing the member to designate alternate beneficiaries. At the time the member purchases a retirement benefit, the member's spouse may elect to waive his or her right to any death benefits payable at

the time the member dies. This allows the member to purchase a retirement benefit that does not provide a pension to the spouse upon the member's death.

If the member dies after the purchase of a pension benefit, the benefit payable to the spouse, beneficiary or estate is dependent on the type of benefit purchased.

## INVESTMENT OF FUNDS

The Public Employees Pension Plan Pension Board (Pension Board) is responsible for holding in trust and investing the monies in the Fund. The Pension Board has retained Greystone Capital Management Inc., Templeton Management Ltd., TD Quantitative Capital Inc., AMI Partners Inc., and Newcastle Capital Management as investment managers.

As at March 31, 2002 the mandate for each money manager was:

Greystone Capital Mgmt.	Balanced portfolio
TD Quantitative Capital Inc.	Canadian bonds, US & Canadian equity indexes
Templeton Management Ltd.	Speciality Non-North American
AMI Partners Inc.	Small cap Canadian equity
Newcastle Capital Mgmt.	Mid cap US equity index

As at March 31, 2002 the investment managers invested the following portions of the portfolio:

### BALANCED FUND

	\$ 000	%
Greystone Capital Mgmt.	938,134	35.86
TD Quantitative Capital Inc.	146,748	5.61
Templeton Mgmt Ltd.	368,539	14.09
AMI Partners Inc.	1,027,534	39.28
Newcastle Capital Management	134,960	5.16
	2,615,915	100.00

### SHORT-TERM BOND FUND

	\$ 000	%
Greystone Capital Mgmt.	30,349	100.00

For the year ended March 31, 2002, the following fees were paid to the investment managers:

**Balanced Fund:**

Greystone Capital Mgmt.	1,300,001
TD Quantitative Capital Inc.	268,427
Templeton Mgmt. Ltd.	1,551,803
AMI Partners Inc.	523,377
Newcastle Capital Management	35,443
	<u>3,678,052</u>

**Short-Term Bond Fund:**

Greystone Capital Mgmt.	<u>16,301</u>
-------------------------	---------------

The investment managers made the day-to-day decisions of whether to buy or sell specific investments in order to achieve the long-term investment performance objectives set by the Pension Board. It is these long-term investment performance objectives that the Pension Board uses to assess the performance of the investment managers.

The primary long-term investment performance objective for the combined portfolio is to outperform a benchmark portfolio constructed as follows:

**BALANCED FUND**

<u>Asset Class</u>	<u>Market Index</u>	<u>Weight</u>
Canadian Equities	Toronto Stock Exchange 300 Index	20%
US Equities	Standard & Poors 500 US Stock Index	20%
Non-North Amer.	Morgan Stanley, Europe, Australia and Far East Index	20%
Real Estate	Russell Canadian Property Index	3%
Bonds	Scotial Capital Markets Universe Bond Index	35%
Short-term Inv.	91 Day Canadian Treasury Bill	<u>2%</u>
		100%

**SHORT-TERM BOND FUND**

<u>Asset Class</u>	<u>Market Index</u>	<u>Weight</u>
Bonds	Scotia Capital Markets Short Term Bond Index	100%

The Pension Board reviews the investment performance of the fund in terms of the performance of the benchmark portfolio over rolling four year periods. For the four years ending March 31, 2002, the Balanced Fund had an annualized gross rate of return of 6.3%. The

investment objective (the return of the benchmark portfolio) was 5.0%.

The Short-Term Bond Fund was first funded on July 7, 1998. The actual annualized rate of return for the Fund since inception to March 31, 2002 was 5.1%. The target rate of return over the same period was 5.6%. The target rate of return is based on the "All Governments" portion of the Scotia Capital Markets Short-term Bond Index.

The Pension Board has retained Royal Trust as the custodian of the Plan. The custodian is responsible for custody of all financial assets of the Fund (in the name of the Public Employees Pension Plan). The custodian settles all investment transactions. The custodian also ensures that investment income (ie. dividends, interest) is collected and provides financial statements for all investment transactions.

The Pension Board engages the services of an asset consultant to provide advice on the overall management of the Plan's investments and on the measurement of the Plan's performance. James P. Marshall, Inc. provides this service to the Pension Board.

**ALLOCATION OF INVESTMENT EARNINGS**

Investment earnings are distributed to the members' accounts at March 31 of each year. Effective September 14, 1998, cumulative weekly rates of return are used to credit investment earnings to members who move their money out of the Fund or transfer money into the Fund. In the past, the accounts of those members who withdrew funds during the year were credited with the last declared monthly rate of return for the Fund.

The weekly rate of return will be declared using the investment earnings allocation policy established by the Pension Board of the Public Employees Pension Plan. The rate applied to the accounts of members who leave the Fund will be calculated each week based on the Fund's performance since the last year-end and will be declared as soon as practical after each weekend.

The following selected rates of return were in effect at month end during 2001-2002:

April 30, 2001	2.73%	October 31, 2001	-1.04%
May 31, 2001	4.17%	November 30, 2001	1.53%
June 30, 2001	0.90%	December 31, 2001	3.56%
July 31, 2001	1.02%	January 31, 2002	3.36%
August 31, 2001	0.73%	February 28, 2002	2.22%
September 30, 2001	3.84%	March 31, 2002	5.74%

### MEMBERSHIP STATUS

Membership at March 31, 2001 36,721

Add:

Enrollments during the year	3,477	
Reciprocal transfers in	<u>66</u>	3,543

Less:

Terminations refunded	737	
Death benefits paid	52	
Reciprocal transfers out	34	
Retirement annuities	141	
Lump sum payment on Retirement	82	
Transfers to locked-in RRSP's	531	
Transfers to Insurance Co's	1	
Transfers to LIF	19	
Transfers to LRIF	<u>26</u>	1,623

Membership at March 31, 2002 38,641

As at March 31, 2002, 720 persons held funds in the Short-Term Bond Fund.

### ADMINISTRATION OF THE PLAN

The Public Employees Benefits Agency, Saskatchewan Finance provides the day-to-day administration of the pension plan.

The annual operating expenditures associated with the Plan's administration are paid by the Public Employees Benefits Agency Revolving Fund and are charged to the Public Employees Pension Plan.

The Pension Board extends its appreciation to the staff of the Public Employees Benefits Agency and to those persons within government departments, agencies and crown corporations whose co-operation and assistance during the year contributed to the continued successful operation of the plan.

#### Chairman

Brian Smith  
Public Employees Benefits Agency

#### Representing Employers

Jim Graham  
Saskatchewan Finance

Denise Macza  
Saskatchewan Finance

Byron Pointer  
SaskTel

#### Representing Employees

Robert Bender  
Communications Energy and Paperworkers Union (CEP)

Kirby Sanden  
International Brotherhood of Electrical Workers (IBEW)

Dan MacKay  
Saskatchewan Government Employees' Union (SGEU)

## INVESTMENTS

In 2001-2002, the assets of the Public Employees Pension Plan were invested by Greystone Capital Management Inc., Templeton Management Ltd., Barclays Global Investors Canada Ltd., TD Quantitative Capital Ltd., AMI Partners Inc., and Newcastle Capital Management. The investment portfolio at March 31, 2002 contained the following assets:

<b>BALANCED FUND</b>			
<b>Type of Investment</b>	<b>Bonds and Debentures</b>	<b>Dollars of Investment at Market Value</b>	<b>Percentage of Investment Type in Plan</b>
Corporate Bonds	\$ 61,119,145		
Government of Saskatchewan Bonds	5,494,488		
Government of Canada Bonds	154,544,978		
Other Provincial Bonds	51,067,638		
Municipal Bonds	--		
Pooled Fixed Income Funds	<u>705,642,816</u>		
Total Bonds and Debentures:		\$ 977,869,065	37.38%
Short-term Investments		69,175,337	2.64%
Canadian Equities		409,298,309	15.65%
U.S. Equities		142,284,107	5.44%
Pooled Equity Funds			
Greystone - Non-North American	85,366,649		
Greystone - Emerging Market	14,956,255		
Templeton-Speciality Non-North American	367,785,618		
Emerald Cdn TSE 300 Eq Index	106,463,206		
Emerald US Equity Fund	213,085,262		
Newcastle Derivatives Mid Cap	<u>134,960,284</u>	922,617,274	35.27%
Mortgages		3,311,391	0.13%
Real Estate		<u>91,359,528</u>	3.49%
Total Investments:		<u>\$2,615,915,011</u>	100.00%

A detailed listing of each investment as at March 31, 2002 is available upon request.

<b>SHORT-TERM BOND FUND</b>			
<b>Type of Investment</b>	<b>Bonds and Debentures</b>	<b>Dollars of Investment at Market Value</b>	<b>Percentage of Investment Type in Plan</b>
Corporate Bonds	\$ -		
Government of Saskatchewan Bonds	2,380,703		
Government of Canada Bonds	15,868,554		
Other Provincial Bonds	11,553,221		
Municipal Bonds	-		
Pooled Fixed Income Funds	<u>-</u>		
Total Bonds and Debentures:		\$29,802,478	98.20%
Short Term Investments		<u>546,445</u>	1.80%
Total Investments:		<u>\$30,348,923</u>	100.00%

A detailed listing of each investment as at March 31, 2002 is available upon request.

---

## MANAGEMENT'S REPORT

To the Members of the Legislative Assembly Province of Saskatchewan

The Public Employees (Government Contributory) Superannuation Plan Supervisory Board consists of seven appointments made by the Lieutenant Governor in Council. Effective July 1, 1997 the Board continues as The Public Employees Pension Board (Pension Board). The Pension Board is comprised of a Chairman nominated by the Minister, three members representing the employees and three members representing the employers. The Pension Board is responsible for financial administration, administration of the funds and management of assets.

The financial statements which follow have been prepared by management in conformity with accounting principles generally accepted in Canada and have been approved by the Pension Board. Management uses internal controls and exercises its best judgment in order that the financial statements reflect fairly the financial position of the Plan.

The financial statements have been examined by KPMG whose report follows.



Brian Smith  
Executive Director  
Public Employees Benefits Agency



Ann Mackrill  
Director, Pension Programs  
Public Employees Benefits Agency

Regina, Saskatchewan  
May 10, 2002



---

**PUBLIC EMPLOYEES PENSION PLAN**

**FINANCIAL STATEMENTS**

YEAR ENDED MARCH 31, 2002

---

## AUDITORS' REPORT

To the Members of the Legislative Assembly of Saskatchewan

We have audited the statement of net assets available for benefits of the Public Employees Pension Plan as at March 31, 2002 and the statement of changes in net assets available for benefits for the year then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the net assets available for benefits of the Public Employees Pension Plan as at March 31, 2002 and the changes in its net assets available for benefits for the year then ended in accordance with Canadian generally accepted accounting principles.

KPMG LLP

Chartered Accountants

Regina, Canada  
May 10, 2002

**PUBLIC EMPLOYEES PENSION PLAN  
STATEMENT OF NET ASSETS AVAILABLE FOR BENEFITS**

**STATEMENT 1**

**AS AT MARCH 31**

	(in thousands of dollars)			
	2002			2001
	Balanced Fund	Short-Term Bond Fund	Total	Total
<b>ASSETS</b>				
Investments (Note 3)				
Short-term	\$ 69,175	\$ 546	\$ 69,721	\$ 52,658
Bonds	272,226	29,803	302,029	262,855
Equities	551,582	-	551,582	537,665
Pooled Funds	1,628,261	-	1,628,261	1,549,574
Mortgages	3,311	-	3,311	3,546
Real Estate	91,360	-	91,360	70,432
	2,615,915	30,349	2,646,264	2,476,730
Receivables				
Contributions receivable	3,927	-	3,927	2,100
Accrued investment income	4,812	563	5,375	5,160
Due from Balanced Fund	-	84	84	2
	8,739	647	9,386	7,262
Cash	23	1	24	114
Due from General Revenue Fund (Note 6)	5,299	530	5,829	4,496
<b>Total Assets</b>	<b>2,629,976</b>	<b>31,527</b>	<b>2,661,503</b>	<b>2,488,602</b>
<b>LIABILITIES</b>				
Administrative expenses payable (Note 7)	765	11	776	2,084
Refunds, transfers and other payables	1,527	-	1,527	56
Due to Short-Term Bond Fund	84	-	84	2
<b>Total Liabilities</b>	<b>2,376</b>	<b>11</b>	<b>2,387</b>	<b>2,142</b>
<b>NET ASSETS AVAILABLE FOR BENEFITS</b>	<b>\$2,627,600</b>	<b>\$31,516</b>	<b>\$2,659,116</b>	<b>\$2,486,460</b>

(See accompanying notes to the financial statements)

**PUBLIC EMPLOYEES PENSION PLAN  
STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS**

**STATEMENT 2**

**FOR THE YEAR ENDED MARCH 31**

	(in thousands of dollars)			
	2002		2001	
	Balanced Fund	Short-Term Bond Fund	Total	Total
<b>INCREASE IN ASSETS</b>				
Investment income				
Interest	\$ 18,340	\$ 1,345	\$ 19,685	\$ 26,780
Dividends	64,338	-	64,338	97,108
Mortgages	258	-	258	260
Real Estate	6,677	-	6,677	3,526
Other	354	-	354	271
	<u>89,967</u>	<u>1,345</u>	<u>91,312</u>	<u>127,945</u>
Current period change in market value of investments	56,415	(544)	55,871	(129,142)
Contributions				
Employees	52,556	325	52,881	48,766
Employers	56,613	325	56,938	51,673
Interfund transfers	5,389	27,084	32,473	4,792
Reciprocal transfers in	1,897	-	1,897	7,837
	<u>116,455</u>	<u>27,734</u>	<u>144,189</u>	<u>113,068</u>
Total Increase in Assets	<u>262,837</u>	<u>28,535</u>	<u>291,372</u>	<u>111,871</u>
<b>DECREASE IN ASSETS</b>				
Administrative expenses (Note 7)	5,830	44	5,874	5,562
Transfers, refunds and benefit payments (Note 5)	87,593	8,133	95,726	88,071
Transfer to Annuity Fund Contributions	16,502	474	16,976	17,250
Interest	139	1	140	81
	<u>110,064</u>	<u>8,652</u>	<u>118,716</u>	<u>110,964</u>
Total Decrease in Assets	<u>110,064</u>	<u>8,652</u>	<u>118,716</u>	<u>110,964</u>
Increase in Net Assets	152,773	19,883	172,656	907
NET ASSETS AVAILABLE FOR BENEFITS, BEGINNING OF YEAR	<u>2,474,827</u>	<u>11,633</u>	<u>2,486,460</u>	<u>2,485,553</u>
NET ASSETS AVAILABLE FOR BENEFITS, END OF YEAR	<u>\$2,627,600</u>	<u>\$31,516</u>	<u>\$2,659,116</u>	<u>\$2,486,460</u>

(See accompanying notes to the financial statements)

---

## **PUBLIC EMPLOYEES PENSION PLAN NOTES TO THE FINANCIAL STATEMENTS**

**MARCH 31, 2002**

### **1. Description of Plan**

The following description of the Public Employees Pension Plan is a summary only. For more complete information, reference should be made to the Plan text.

#### **a) General**

The *Public Employees Pension Plan Act* (the Act) is the legislative authority for the Public Employees Pension Plan (the Plan), which is a defined contribution plan that covers the employees of a number of government entities.

The Act established the Public Employees Pension Plan to accumulate all contributions and earnings for plan members. The Public Employees Pension Plan consists of two funds: the Balanced Fund and the Short-Term Bond Fund. The Short-Term Bond Fund began operations July 1, 1998 as the Pre-Retirement Fund. The fund's name was changed to Short-Term Bond Fund effective April 1, 2001.

The Balanced Fund receives and holds, in trust for members, contributions received from the members and employers (participants) and investment income derived from the fund's investments.

The Balanced Fund holds bonds, equities, real estate, mortgages, pooled funds and short-term investments. The Balanced Fund's mandate is to provide long-term capital appreciation for members. Allocation of income is based on the market value of the fund. The total available to a member upon termination or retirement is equal to the particular member's account at that date, subject to certain vesting and other specific rules governing the Plan.

The Short-Term Bond Fund receives and holds, in trust for members, contributions received from the member and their employer as well as investment income derived from the fund's investments.

The Short-Term Bond Fund is available to all members and holds low risk mid-term income investments and is intended for those members who wish to protect themselves from the volatility of the investment markets. Participation in the Short-Term Bond Fund is at the discretion of the member. Allocation of income is based on the market value of the fund. The total available to a member upon termination or retirement is equal to the balance in the particular member's account at that date, subject to certain vesting and other specific rules governing the Plan.

#### **b) Administration**

The Public Employees Pension Board (Pension Board) is established by Section 3 of the Act. The Pension Board is comprised of seven members that administer the Plan. The Public Employees Benefits Agency provides day-to-day administration.

#### **c) Retirement**

Members may retire as early as age 50, or after 35 years of service regardless of age.

---

Upon retirement an employee may purchase an annuity from the Pension Board pursuant to Section 20 of the Act, or from a private company that issues annuities.

Alternatively, the funds may be left in the Plan to continue to accumulate earnings to provide retirement income beginning no later than the end of the calendar year in which the member reaches age 69, be transferred to a Locked-in Retirement Account or, after age 50, to a Locked-in Retirement Income Fund, Life Income Fund or a Life Annuity from the Plan, or be transferred to another pension plan which has a reciprocal agreement with the Plan.

Members who purchase their annuities from the Pension Board have their accumulated balance in the Plan at the date of retirement transferred to the Saskatchewan Pension Annuity Fund.

d) **Completeness of Contributions**

Participants are responsible for the accuracy and completeness of member contributions remitted to the Plan and for the employee payroll information on which benefit payments are determined. Accordingly, these financial statements presume the accuracy and completeness of the participants' contributions and payroll information received from participants.

**2. Significant Accounting Policies**

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. The following accounting policies are considered significant:

**Investments**

Investments in bonds and equities are recorded at market values which are determined by reference to closing year end sale prices from recognized security dealers or, in the absence of recorded sales, by reference to closing year end bid and ask prices. Transactions in bonds and equities are recorded as of the trade date.

Short-term investments are valued at cost which approximates market value.

Real estate is valued at market value as estimated by independent appraisals.

Mortgages are valued by discounting the present value of all income streams accruing to the mortgage. The discount rate applied to these income streams reflects the current market rate for comparable mortgages of a comparable term.

Pooled funds are valued based on the quoted market price of the underlying investments normally the current bid price.

The change in market value of investments during the year is reflected on the financial statements as a current period change in the market value of investments.

Fair value approximates market value of investments.

**Foreign Currency Translation**

Monetary items denominated in foreign currency are translated at the exchange rate in effect at year end. Investments, revenue and expense items are translated at the exchange rate in effect at the transaction date. Gains and losses arising on translation are included in the current period change in market value of the investments.

---

### 3. Investments

The Plan is a defined contribution plan whereby members bear the investment risk and reap the rewards of superior investment performance as there is no guarantee of pension benefits. The Plan is comprised of two funds: the Balanced Fund and the Short-Term Bond Fund. The Balanced Fund is designed for members whose primary objective is capital growth. The Short-Term Bond Fund is designed for members who wish to reduce their equity exposure as retirement approaches in order to preserve capital. These members have a low risk tolerance. As the primary objective of the Short-Term Bond Fund is capital preservation, its orientation is towards fixed income investments with a term to maturity of five years or less.

The strategy employed to achieve these objectives is to invest cash flows from contributions, maturing debentures and investment returns into assets such as Canadian equities, pooled funds, money market securities, and bonds.

#### a) Interest Rate Risk

Interest rate risk refers to the adverse consequences of interest rate changes on the Plan's net assets and interest income. This risk arises from differences in the time and amount of cash flows related to the Plan's assets and liabilities.

The value of the Plan's assets is affected by short-term changes in nominal interest rates and equity markets.

#### b) Credit Risk

Credit risk arises from the potential for issuers of securities to default on their contractual obligations to the Plan. The Plan limits the credit risk by dealing with issuers that are considered to be high quality. The credit ratings used to describe the securities below are based on the Dominion Bond Rating Service and/or the Standard & Poors Bond Rating Service and/or Moody's Bond Rating Service.

#### Short-term Investments

Short-term investments are comprised of treasury bills, notes and commercial paper with effective rates of 2.3% to 3.6% in the Balanced Fund (2001 - 4.6% to 6.1%), and 2.3% to 2.6% in the Short-Term Bond Fund (2001 - 5.4% to 5.4%) and an average remaining term to maturity of 65 days in the Balanced Fund (2001 - 65 days) and 42 days in the Short-Term Bond Fund (2001 - 12 days).

The Plan's investment policy states that investments must meet a minimum investment standard of "R1" or equivalent rating by a recognized credit rating service.

Other than the Government of Canada, no single issue represents more than 11.3% (2001 - 7.0%) of the market value of the short-term investment portfolio.

#### Bonds and Debentures

The Plan's investment policy states that bonds must meet a minimum quality standard of BBB as rated by a recognized credit rating service. No more than 15% of the market value of the total portfolio may be invested in BBB rated bonds. At March 31, 2002 the Balanced Fund held 0.4% (2001 - 0.4%) of its portfolio in BBB bonds.

## BALANCED FUND

Years to Maturity	2002 (000's)						2001 (000's)		
	Federal	Provincial	Corporate	Total Market Value	Yield to Maturity at Market	Coupon Rate	Total Market Value	Yield to Maturity at Market	Coupon Rate
Under 5	\$ 39,847	\$16,194	\$18,841	\$ 74,882	5.67	2.64-8.75	\$112,004	5.74	0.00-8.75
5 – 10	35,128	21,802	21,172	78,102	5.49	4.50-9.00	64,040	6.35	5.45-10.75
Over 10	79,569	18,566	21,107	119,242	5.95	5.25-9.00	77,127	6.44	5.50-11.25
Market Value	<u>\$154,544</u>	<u>\$56,562</u>	<u>\$61,120</u>	<u>\$272,226</u>			<u>\$253,171</u>		

## SHORT-TERM BOND FUND

Years to Maturity	2002 (000's)					2001 (000's)		
	Federal	Provincial	Total Market Value	Yield to Maturity at Market	Coupon Rate	Total Market Value	Yield to Maturity at Market	Coupon Rate
Under 5	\$15,868	\$13,935	\$29,803	6.81	5.00-9.00	\$9,684	6.75	0.00-9.00

Actual maturity may differ from contractual maturity because certain borrowers have the right to call or prepay certain obligations with or without call or prepayment penalties.

### Equities

The Plan's investment policy allows no one holding to represent more than 10% of the market value of the related portfolio and no one holding to represent more than 10% of the common stock in any corporation. Foreign equities represent 25.8% (2001 - 25.2%) of the market value of the equity portfolio. All foreign equities are denominated in Canadian dollars. Dividends are generally declared on an annual basis. The Plan's equities include common shares that have no fixed maturity date and are generally not exposed to interest rate risk. The average dividend rate is 1.5% (2001 - 1.6%).

### Pooled Funds

The Plan limits its investments in individual pooled equity funds to not more than 10% of the market value of the individual pooled equity fund. Foreign equities including foreign pooled funds, but excluding synthetic pooled funds, are limited to 30% of the cost of the investment portfolio and are denominated in Canadian dollars. The Plan limits its investments in synthetic pooled funds to 10% of the market value of its investment portfolio for the U.S. Equity Index fund and 7% of the market value of its investment portfolio for the U.S. Equity Mid Cap Index fund. The Plan's units in pooled funds have no fixed interest rate and the returns are based on the success of the fund manager.

The Plan's pooled funds are comprised of:

	<b>Market Value</b>	
	(in thousands of dollars)	
	<u>2002</u>	<u>2001</u>
Canadian Equity		
Emerald Cdn Equity TSE 300	\$ 106,463	\$ 96,052
Newcastle Derivative Enhanced Mid Cap Fund	134,961	113,866
Global Equity		
Greystone Emerging Market Fund	14,956	11,323
Greystone Non-North American Fund	85,367	90,083
Templeton Specialty Non-North American Fund	367,785	355,027
Fixed Income Funds		
Emerald Bond Fund	705,643	671,978
Other Canadian		
Emerald Synthetic US Equity Fund	<u>213,085</u>	<u>211,245</u>
	<u>\$1,628,260</u>	<u>\$1,549,574</u>

Newcastle Derivative Enhanced Mid Cap Fund combines U.S. S&P 400 stock index futures with Canadian money market instruments to create a synthetic U.S. equity investment, hedged into Canadian dollars. The Emerald Synthetic U.S. Equity Fund also uses U.S. stock index futures combined with Canadian money market instruments to create a synthetic U.S. equity investment.

### **Mortgages**

All mortgages are secured by Canadian commercial properties and have effective and stated interest rates of 6.8% to 10.0% (2001 - 7.7% to 10.8%) with an average remaining term of 7.0 years (2001 - 5.0 years). Principal and interest are receivable on a monthly basis.

### **Real Estate**

Investments in real estate consist of Canadian commercial property.

Included in real estate are investments of \$3,900,299 (2001 - \$4,210,414) in SaskPen Properties Ltd. SaskPen Properties Ltd. is a real estate corporation beneficially owned by Crown managed pension plans in the Province of Saskatchewan.

## **4. Earnings Allocation to Members**

Investment income plus the current year's allocation of the change in the market values of investments less administrative expenses is allocated annually to the individual member's account balances in accordance with the provisions of the governing legislation. In 2002, an interest rate of 5.74% for the Balanced Fund (2001 - -0.42%), and 2.46% for the Short-Term Bond Fund (2001 - 8.00%) was approved by the Pension Board for the Plan.

## 5. Transfers, Refunds and Benefit Payments

	(in thousands of dollars)	
	<u>2002</u>	<u>2001</u>
Termination refunds	\$ 714	\$ 623
Death and lump sum benefits	4,770	3,706
Marital transfers	1,585	2,682
Transfers to registered retirement savings plans and to private companies providing annuities	54,591	78,133
Reciprocal Transfers out	<u>34,066</u>	<u>2,927</u>
	<u>\$95,726</u>	<u>\$88,071</u>

## 6. Due from General Revenue Fund

The Plan's bank accounts are included in the Consolidation Offset Bank Concentration (COBC) arrangement for the Government of Saskatchewan.

The Plan's earned interest is calculated and paid by the General Revenue Fund on a quarterly basis to the Plan's bank accounts using the Government's thirty day borrowing rate and the Plan's bank account balance. The Government's average 30 day borrowing rate in 2002 was 3.41% (2001 - 5.59%).

## 7. Administration Expenses

The annual operating expenditures associated with the Plan's administration are paid to the Public Employees Benefits Agency Revolving Fund except for custodial fees and investment management fees which are paid directly.

	(in thousands of dollars)			
	<u>2002</u>		<u>2001</u>	
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
Administration costs	\$2,208	\$1,757	\$2,048	\$1,561
Custodial fees	412	422	400	417
Investment management fees	<u>3,708</u>	<u>3,695</u>	<u>3,600</u>	<u>3,584</u>
	<u>\$6,328</u>	<u>\$5,874</u>	<u>\$6,048</u>	<u>\$5,562</u>

## 8. Related Party Transactions

All Government of Saskatchewan agencies such as departments, corporations, boards and commissions are related since all are controlled by the Government. Also, the plan is related to non-crown enterprises that the Government jointly owns or significantly influences. Costs charged by the Public Employees Benefits Agency Revolving Fund in administering the Plan are reflected in these financial statements.

The Plan holds \$7,875,191 (2001 - \$4,712,039) Province of Saskatchewan Bonds and Debentures with a yield of 5.8% (2001 - 5.9%). Investment income of \$409,884 (2001 - \$321,527) was recorded from the Province of Saskatchewan Bonds, Debentures and Discount Notes.

Other related party transactions are disclosed separately in these financial statements.

Account balances resulting from the above transactions are included in the statement of net assets available for benefits and are settled on normal trade terms.

---

## 9. Investment Performance

The investment manager makes day-to-day decisions on whether to buy or sell investments in order to achieve the long-term performance objectives set by the Pension Board. The Pension Board reviews the investment performance of the plan in terms of the performance of the benchmark portfolio over four year rolling periods. The primary long-term investment performance objective for the entire portfolio is to outperform a benchmark portfolio.

The following is a summary of the Plan's investment performance:

	Rolling Four Year Average Annual Return Balanced Fund	
	<u>2002</u>	<u>2001</u>
Plan's actual rate of return (a)	6.3%	11.1%
Target rate of return (b)	5.0%	9.7%

(a) The annual returns are before deducting investment expenses.

(b) The Plan's target rate of return for its investment portfolio (return on the benchmark portfolio) has been determined using the actual returns of the market indexes such as the Toronto Stock Exchange 300 Index, Nesbitt Burns Small Capitalization Canadian Stock Index, Standard & Poor's 500 US Stock Index, Standard and Poor's 400 Mid Capitalization U.S. Stock Index, Morgan Stanley, Europe, Australia and Far East Index, Russell Canadian Property Index, Scotia Capital Markets Universe Bond Index, and 91 Day Canadian Treasury Bill.

The Short-Term Bond Fund was first funded on July 7, 1998. The actual annualized rate of return for the Fund since inception to March 31, 2002 was 5.8%. The target rate of return over the same period was 5.8%. The target rate of return is based on the "All Governments" portion of the Scotia Capital Markets Short-term Bond Index.

## 10. Fair Value

For the following financial instruments:

- a) contributions receivable
- b) accrued investment income
- c) cash
- d) due from General Revenue Fund
- e) due to Short-Term Bond Fund
- f) administrative expenses payable
- g) refunds, transfers and other payables, and
- h) due from Balanced Fund

the carrying amount approximates fair value due to their immediate or short-term maturity.

The fair value of all other investments is considered to be market value, the determination of which is disclosed in note 2.