



EMPLOYER BULLETIN

April 2010

PEBA-Hosted PEPP Overview Presentations

Time is running out for PEPP members to take advantage of overview presentations scheduled for next month. Three presentations will be hosted by the Public Employees Benefits Agency (PEBA) in Regina on May 25 and three will be in Saskatoon on May 27. We need a minimum number of members at each presentation, or we will have to reschedule them. We have included a poster with this bulletin; please use it to pass the word along to employees. Registration deadline is April 30.

The presentation lasts about an hour, and covers a variety of topics including Plan provisions, PEPP investment funds, and services like PEPP Access and Retire@Ease. The presentation is open to all Plan members, but may be of special interest to new members, those who need a refresher, or those who missed out on a presentation when the new investment options were introduced in 2007.

Contribution Limits and Voluntary Contributions

For 2010, the maximum annual contribution limit for defined contribution (DC) pension plans, like PEPP, is the lesser of \$22,450 or 18 per cent of a member's current year earnings. This is an increase from \$22,000 in the 2009 tax year. Contributions included in this limit are comprised of employee, employer and voluntary contributions. The maximum contribution limit does not apply to external funds transferred into PEPP from other registered plans such as Registered Retirement Savings Plans or other pensions.

Make sure your payroll system can monitor when an employee is nearing the limit, so you can stop any voluntary contributions before the employee over-contributes. In 2009, employers distributed many refunds; keeping employees from over-contributing will prevent that next year.



This form is to be completed by employers to enrol employees in the Public Employees Pension Plan (PEPP). This form must be received by PEPP prior to contributions being received for the new employee. Submit this form to PEPP via mail or fax. If you fax in this form, please keep the original copy for your records. If you have any questions contact PEPP at (306) 787-5442 (in Regina) or 1-877-275-7377 (toll-free).

SECTION A: MEMBER INFORMATION (Please print)			
First Name and Initial	Last Name	Social Insurance Number (optional)	
Mailing Address	City	Province	Postal Code
Birthdate (day/month/year)	Phone Number(s) Home Business		
SECTION B: EMPLOYMENT INFORMATION			
PEPP Employer Code	Employee ID	Department Number	Scope Code

Filling Out the Enrolment Form

When filling out the *Notice of Member Enrolment form*, be sure to fill in the first four boxes of Section B - PEPP Employer Code, Employee ID, Department Number and Scope Code. Providing all this information at enrolment will ensure your employees have access to current pension plan information and enhanced information in PEPP's online retirement tool, Retire@Ease™.

If your payroll branch now uses the **employee ID-based** contribution listing, you do not need to include the employee's social insurance number (SIN) on the enrolment form. If your payroll branch still uses the **SIN-based** contribution listing, you must also include the employee's SIN in Section A.

The *Employer Bulletin* is published as a service for the employers of PEPP. For further information or clarification, contact PEPP's Customer Focus Coordinators:

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