



PLANet Pilot Group Results and Feedback

On Tuesday, June 25, 2019 PLANet was launched to a pilot group of nine employers. They were the first group of MEPP employers to access PLANet and use the system within their day-to-day processes. They provided great insight from testing and provided valuable feedback to MEPP.



A survey was conducted with the pilot group to find out what went well and what needed improvement. They also had the opportunity to provide additional suggestions on how to improve the system.

Out of 8 survey responses:

67%	said PLANet works well for their organization.
89%	found MEPP's PLANet Resources and webinar useful.
89%	were satisfied with MEPP's customer service.
75%	are satisfied with their overall PLANet experience.

Overall, the feedback was very positive. Based on the pilot group responses, MEPP has been working on some recommendations to improve and strengthen the system. For example, based on some feedback from our pilot group, MEPP will be rolling out an enhancement to PLANet in late August 2019 which will allow employers to have the option to "print/save" all file types (ie. enrolment, termination, leave, layoff, etc) for their records.

MEPP would like to thank all that have participated in the pilot group for their cooperation and understanding in helping launch PLANet. They provided valuable testing and feedback from an employer perspective.

Attention: Electronic Remittance System (ERS) Users

If you are currently using the ERS you will be the next group to be given access to PLANet! MEPP will contact you through email approximately two weeks prior to you gaining access to PLANet.

Reminder: Once you receive access to PLANet, you will no longer be able to use ERS.

New Webinars Dates

Attend a **Getting Started with PLANet** webinar to learn more about the new system. You will be given a general orientation of the new system and will learn:

- how to login for the first time;
- how to enrol an employee and create a file; and
- two ways to remit contributions.

PLANet

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New Webinars Dates cont'd...

Register with this link or on our website: <https://attendee.gotowebinar.com/rt/2032888548377417740>

Date	Time
Tuesday August 13, 2019	10:30 - 11:30 a.m.
Tuesday August 13, 2019	1:30 - 2:30 p.m.
Thursday August 13, 2019	10:30 - 11:30 a.m.
Thursday August 15, 2019	1:30 - 2:30 p.m.

Have you completed the PLANet User Information and Authorization Form?

MEPP would like to remind all employers if they have not done so already to complete the [PLANet User Information and Authorization Form](#) in order to receive access to PLANet. If you have already completed and submitted the form - thank you!

This form informs MEPP of who will be using PLANet in your organization. Each user will be contacted through email when they will have access to PLANet, and MEPP will provide each user with their username and password. Please remember, once you have access to PLANet you will no longer be able to login to ERS.

[Click here to complete form](#)

What is PLANet, again?

MEPP is implementing a new and improved employer system called PLANet. This is part of MEPP's ongoing effort to provide you, the employer, with the best possible service. The goal of PLANet is to replace the current online system, ERS (Employer Remittance System).

The new PLANet system will enable you to do tasks online, such as:

- remit contributions;
- enrol new employees;
- process employee leaves and returns;
- process employee lay-offs and returns;
- terminate employees; and
- make data changes (i.e. address, employment status).

By using PLANet, you will see increased efficiency and streamlined submission of contributions and other information to MEPP. The result? A reduction in the use of paper forms.

New PLANet Webpage

To find out more about PLANet, please check out the new PLANet webpage.

<http://www.peba.gov.sk.ca/pensions/mepp/employer/planet.html>

You will find different PLANet resources such as:

- PLANet User Guide;
- CSV File Example;
- User Information and Authorization Form;
- PLANet Handouts; and
- quick 'How To' Videos.

Keep checking in as we will continue to add more resources to this webpage!

MEPP would like to thank you for your continued cooperation during this transition to the new system!

The Employer Bulletin is published as a service for the employers of MEPP.
For further information or clarification, contact MEPP's Customer Focus Coordinator:
Phone: 306-787-0322 in Regina; Toll free: 1-877-506-6377; Fax: 306-787-0244
Email: mepp@peba.gov.sk.ca

Please retain this MEPP Employer Bulletin for your reference.