



PLANet

Employer Bulletin

Update on PLANet - June 27, 2019

PLANet Rolled Out to Pilot Group of Employers

On Tuesday, June 25, 2019 access to PLANet was made available to a pilot group of nine employers. They are the first group to access PLANet and will be using the system within their day-to-day processing moving forward. MEPP will be working with them to ensure their experience is a smooth and easy transition when submitting contributions and other information to MEPP.



Deadline Extended for the Employer Remittance System (ERS)

The deadline for the ERS availability has been extended. If you are currently using the ERS you can continue to use it until you receive access to PLANet. MEPP will contact you through email approximately two weeks prior to you gaining access to PLANet.

Reminder: Once you receive access to PLANet, the ERS will no longer be available to you.

Have you completed the [PLANet User Information and Authorization Form](#)?

If you have already completed and submitted the form, thank you.

If you have not yet submitted the form, MEPP would like to remind employers that you need to complete the [PLANet User Information and Authorization form](#) in order to receive access to PLANet.

This form informs MEPP of who will be using PLANet in your organization. You will be contacted through email when you will have access to PLANet, at that time MEPP will provide each user with their username and password.

PLANet Webinar Stats

MEPP has completed six "Getting Started with PLANet" orientation webinars. We have received an great interest in these webinars with over 270 participants.

Below is a summary of the number of attendees for each session to date.

Date	Time	Number of Attendees
May 16, 2019	10:30 - 11:30 a.m.	50
May 16, 2019	1:30 - 2:30 p.m.	23
May 22, 2019	10:30 - 11:30 a.m.	49
June 19, 2019	10:30 - 11:30 a.m.	72
June 19, 2019	1:30 - 2:30 p.m.	44
June 27, 2019	10:30 - 11:30 a.m.	42

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More Webinars Coming

If you have not attended a webinar yet, don't worry! More webinars are being scheduled for the coming months so watch for updates, check your email and/or our website!

New PLANet Webpage

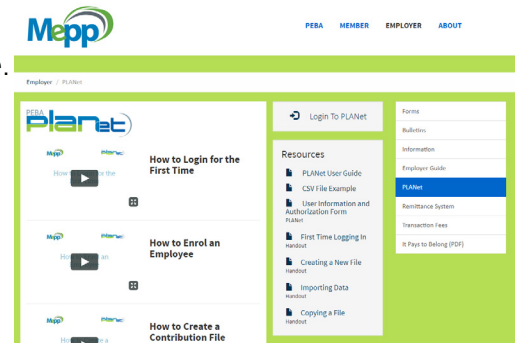
To find out more about PLANet, please check out the new PLANet webpage.

<http://www.peba.gov.sk.ca/pensions/mepp/employer/planet.html>

You will find different PLANet resources such as:

- PLANet User Guide;
- CSV File Example;
- User Information and Authorization Form;
- PLANet Handouts; and
- Quick 'How To' Videos.

Keep checking in as we will continue to add more resources to this webpage!



What is PLANet, again?

MEPP is implementing a new and improved employer system called PLANet. This is part of MEPP's ongoing effort to provide you, the employer, with the best possible service. The goal of PLANet is to replace the current online system, ERS (Employer Remittance System).

The new PLANet system will enable you to do tasks online, such as:

- Remit contributions;
- Enroll new employees;
- Process employee leaves and returns;
- Process employee lay-offs and returns;
- Terminate employees; and
- Make data changes (i.e. address, employment status).

By using PLANet, you will see increased efficiency and streamlined submission of contributions and other information to MEPP. The result? A reduction in the use of paper forms.

In the meantime, if you have any questions, please feel free to contact your MEPP Customer Focus Coordinator (CFC), Penny Kirkpatrick at 306-787-0332 or our toll free number 1-877-506-6377.

MEPP would like to thank you for your continued cooperation during this transition to the new system!

The Employer Bulletin is published as a service for the employers of MEPP.
For further information or clarification, contact MEPP's Customer Focus Coordinator:
Phone: 306-787-0322 in Regina; Toll free: 1-877-506-6377; Fax: 306-787-0244
Email: mepp@peba.gov.sk.ca

Please retain this MEPP Employer Bulletin for your reference.